



CCWR Grant Application Form

Please Print/Type

(Complete in full, use additional sheets as necessary)

Fund: (Check the fund for which you are applying, only one may be checked)

- Catherine Hurlbutt Bird Rehabilitation Fund (birds)
- Matching Grant Fund (mammals, reptiles, amphibians)

Name: _____

CCWR Membership #: _____

Provisional/ Rehabilitation License #: _____

Number of years as a licensed rehabilitator: _____

If applicable, USFWS, Migratory Bird Permit License #: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Fax: _____ Email: _____

If applying on behalf of an organization, is your organization tax exempt under section 501(c) 3?

No: Yes: Employer Identification Number: _____

Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Amount Requested (Max: \$500): _____

How will monies be used? (check one only): Specified Project: Operational Expenses:

Description of organization or individual activities (experience, number/ type of animals treated on an annual basis, description of rehab facilities etc.):

Purpose for amount requested (brief description of what you propose to do with the grant, include for example number of cages to be built, number of animals to be treated, quantity and type of materials to be purchased, etc.):

Qualifications (describe your ability to complete this project within the specified time frame):

Time frame for completion (maximum 18 months): _____

Other supportive material may include:

- Detailed budget for activity/ project
- Additional information re individual/ organization and accomplishments
- Letters of support

If accepted for a CCWR grant, I, _____
(print name)

agree to 1) use the grant funds only for the purposes for which the grant was made, 2) to provide CCWR with periodic written reports concerning the use of grant funds, and 3) provide a final written report including an accounting of how grant funds were used. Further, I acknowledge and accept the authority of CCWR Board of Directors to recover grant funds in case such funds are, or appear to be, misused.

Signature

Date

CCWR Grant Instructions, Terms and Memorandum of Understanding

1. Available only to Colorado based, CCWR- member wildlife rehabilitators licensed by the Colorado Division of Wildlife (CDOW) – either individuals or organizations.
2. If applying for the Catherine Hurlbutt Bird Rehabilitation Fund regarding migratory birds, Colorado based, wildlife rehabilitators must also be licensed by Department of Interior, US Fish & Wildlife Service, Migratory Bird Permit Office.
3. CDOW licensed, CCWR-member wildlife rehabilitators may apply for a CCWR grant as many times as they desire.
4. CCWR Board Members and/ or their organizations are not eligible to apply for CCWR Grants. An individual or organization having a “relationship” (as defined by Internal Revenue Service) with CCWR is not eligible to receive CCWR grants.
5. CCWR grant recipients are not eligible to receive another CCWR grant in the year immediately following the award year i.e., if a grant is received in Year 1, the next opportunity to receive a CCWR grant would be Year 3.
6. Where appropriate, CCWR Board of Directors and grant recipients will agree jointly on the number of, and frequency of, the required periodic written reports concerning the use of grant funds.
7. It is the responsibility of the CCWR Grant Committee to send a reminder (by email) to the grantee fifteen (15) days before the due day for the periodic written report.
8. It is the responsibility and duty of the grantee to submit periodic written report(s) including an accounting of how grant funds were used, by the due date. Original receipts are required to support grant funds spent. Failure to adhere to this reporting requirement, by the due date, may result in grant funds being recovered by CCWR Board of Directors.
9. It is the responsibility and duty of the grantee to submit a final written report including an accounting of how grant funds were used by the specified date. Original receipts are required to support grant funds spent. Where appropriate, this final report to include photographs e.g. caging, landscaping (before and after) etc. Failure to adhere to this reporting requirement, by the due date, may result in grant funds being recovered by CCWR Board of Directors.
10. The CCWR Board retains the right to publicize details of successful grant applicants i.e., name, city, purpose for grant and amount.
11. The CCWR Board retains the right to publish the (required) feedback/ results achieved with its grants in its outreach activities to encourage/ promote its grant process.
12. Interim and final written reports to be mailed for the attention “CCWR Grant Committee” at the published mailing address.
13. If a recipient of a CCWR grant terminates her/his wildlife rehabilitation activities within one year of receiving a grant from CCWR, all materials purchased with the grant monies must be donated to another licensed wildlife rehabilitator within the state of Colorado.

The Board requires all grant applicants to sign the following “Memorandum of Understanding”.

Memorandum of Understanding

I, (print name) _____ confirm I have read and fully understand the CCWR Grant Instructions and terms and agree to comply with these terms.

Signature

Date

Return completed application and any attachments by US mail to:

CCWR Grant Committee
PO Box 68, Hygiene, CO 80533-0068