



Board of Directors (BOD) - Base Requirements of Potential Board Candidates

All potential candidates for joining the Colorado Council for Wildlife Rehabilitation (CCWR) BOD must understand this is a **working** position. This is an essential requirement and requires full cooperation and agreement.

Aptitude

- Solid desire and commitment to serve and do the best job possible supporting, protecting and preserving Colorado's wildlife.
- Direct experience in wildlife rehabilitation is preferable.
- Commitment to building community amongst Colorado's wildlife rehabilitators.
- Commitment to improving quality of care within wildlife rehabilitation.
- Ability to consider the big picture and think strategically.
- Demonstrated leadership skills and professionalism.

Time Commitment

- Attend monthly meetings (minimum 3 hours) of the CCWR BOD (generally held on the weekend).
- Support and participate in the annual 2 day weekend symposium which may involve extensive travel at own expense.
- Sub-Committee activities e.g. Symposium/ communications/ education. At least 2 – 4 hours per month.
- Additional time commitments will vary depending on roles/ activities assumed on the Board.

Duties/ Responsibilities

- Familiarity with CCWR bylaws.
- Attendance at BOD meetings is mandatory.
- Review meeting materials in advance of the meetings.
- Actively participate in online and telephone discussions between meetings.
- Serve as a member of a Sub-Committee or Task Force.
- Fairly represent all the members of CCWR.
- Serve as an ambassador for CCWR in your community.
- Help CCWR to have more effective programs at all levels.
- Help to engage members in the activities of CCWR.
- Help with CCWR fundraising programs.
- Treat members and the wildlife rehabilitation community with respect, and respect different points of view.
- Appreciate yourself and the other members of the Board of Directors for working to make CCWR a strong and effective wildlife supporter in Colorado.

Communication

- Ability and willingness to communicate via email and in a timely manner.

In addition to meeting the above criteria, potential Board candidates are required to present a short resume/ bio detailing relevant experience and to answer the following questions:

- Why I want to serve on the CCWR BOD.
- What I'd like to see CCWR doing in the future, with my help and direction.
- What special skill sets I bring which will directly benefit the CCWR BOD and the CCWR membership.

Board meetings are a key method for communicating ideas, determining policy and procedures and voting. Failure to attend three meetings in succession and or a total of three meetings in any one calendar year will result in removal from the Board. Exceptional circumstances may be allowed at the discretion of the President.

If personal circumstances change after joining the BOD resulting in a long term inability to actively serve or participate in CCWR and or BOD activities, the Member is expected to resign their position on the Board. This requirement will ensure the ongoing health of the organization, will spread the load and prevent "burn-out" of other Board Members who are actively engaged and will remove the necessity and awkwardness of being asked to resign.

Each Board Member is required to sign a "Memorandum of Understanding" to the above effect.

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**CCWR Board of Directors - Memorandum of Understanding**

I, \_\_\_\_\_, have fully read the base requirements for serving on the Colorado Council for Wildlife Rehabilitation, Board of Directors.

I commit and specifically agree to the following items:

1. This is a **working** position.
2. Attendance at BOD meetings is mandatory.
3. If my personal circumstances change after joining the Board of Directors resulting in a long term inability to actively serve or participate in CCWR and or Board of Directors activities, I will immediately resign my position on the Board.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_